

RESOLUTION NO. 3602

RESOLUTION ESTABLISHING THE 2019 RATES, FEES, AND CHARGES PERTAINING TO MINOT INTERNATIONAL AIRPORT

Whereas, the City of Minot seeks to establish uniform rates, fees and charges at the Minot International Airport

Therefore, now be it resolved, that the following rates, fees and charges are established at the Minot International Airport **EFFECTIVE JANUARY 1, 2019**

SECTION 1. TERMINAL AIRLINE RENT AND PER USE FEES

Signatory Airline Rental Fees shall be as follows:

January 1, 2019 – December 31, 2019

Cost per square foot (Exclusive & Joint Space): \$14.60 / sq. ft.

CHANGED FROM \$13.52 to \$14.60 / SQUARE FOOT

SECTION 2: AIRPORT GROUND RENT FEES (NO CHANGE)

Airport Ground Rent Fees shall be as follows:

- a) Applies to all NEW, EXTENDED OPTION, OR RENEWED leases
- b) Ground Rent fees are based on lot location and type of use on airport property and compared to land rent values associated with similarly situated airports
- c) Must comply with Airport Minimum Standards and requirements
- d) For all new, renewed, or term extension leases, the following annual GROUND RENTAL fees shall apply:
 - a. Southeast General Aviation Lots
\$0.22 per square foot
 - b. Northwest General Aviation Lots
\$0.26 per square foot
 - c. West-Side General Aviation Lots
\$0.30 per square foot
- e) All new, extended option, or renewed Aeronautical Service Provider (Single Service Operator, this includes Cargo Operators; Multiple Service Operator; and Full Service Operator) shall apply:
\$0.30 per square foot

SECTION 3: AIRPORT OWNED T-HANGAR RENTAL FEES (NO CHANGE)

Airport Owned T-Hangars shall be as follows:

Tenant shall pay the City rent in the amount of \$75.00 a month, with each month's payment to be made in advance.

The tenant may use the hangar only for the purpose of storing an aircraft owned by him/her or in which he/she has an ownership interest.

The term of the agreement shall continue on a month-to-month basis.

SECTION 4. LANDING FEES AND ARFF CHARGES

(a) Signatory Airlines Landing Fees shall be as follows:
January 1, 2019 – December 31, 2019
\$2.22 / 1,000 lbs. / scheduled landing

CHANGED FROM \$2.21 TO \$2.22 / 1,000 LBS. / LANDING

(b) ARFF Fees
\$0.54 / 1,000 lbs. per scheduled/unscheduled landing

CHANGED FROM \$0.74 TO \$0.54 / 1,000 LBS. / LANDING

SECTION 5. NON-SIGNATORY RATE PREMIUM

All airlines not executing a Signatory Airline Use and Lease Agreement shall be charged four-hundred dollars (\$412) per turn for terminal building use in addition to 125% of the signatory landing fees and ARFF fees.

CHANGED FROM \$400.00 TO \$412.00 / PER TURN

SECTION 6. LANDING FEES FOR COMMERCIAL GENERAL AVIATION

Airport Commercial General Aviation Landing Fees shall be as follows:

(a) All aircraft weighing 12,500 pounds or more:
January 1, 2019 – December 31, 2019
125% of the signatory landing fees and ARFF fees.

(b) All commercial air freight operator aircraft and all commercial commuter aircraft weighing LESS than 12,500 pounds
January 1, 2019 – December 31, 2019
\$17.50 per landing
Non-signatory airlines shall be charged 125% of this rate

SECTION 7. COMMERCIAL AERONAUTICAL SERVICE PROVIDER LICENSE FEE (NO CHANGE)

Airport Commercial Aeronautical Services License Fees shall be as follows:

Commercial Aeronautical Service providers (i.e. Single Service Operator, Multiple Service Operator, and Full Service Operator) that are conducting business on the Minot International Airport shall pay a yearly license fee.

(a) All based (lease property on the airport) SSO, MSO, and FSO shall pay the airport a license fee of \$325 per year.

(b) All transient companies shall pay the airport a license fee of \$1,000 per year per company.

**SECTION 8: AIRPORT RAMP PARKING FEES
(NO CHANGE)**

Airport Ramp Parking Fees shall be as follows:

January 1, 2019 – December 31, 2019

Cost per aircraft per day parked on the ramp:

- \$5.00 / aircraft / day up to a maximum of \$60.00 / aircraft / month for aircraft under 12,500 pounds.
- \$15.00 / aircraft / day for aircraft weighing 12,500 pounds or more

**SECTION 9. AIRPORT PAY PARKING FEES
(NO CHANGE)**

(a) Short-Term Parking

FREE 30 Minutes	
\$ 2.00	One (1) Hour
\$ 4.00	Two (2) Hours
\$ 6.00	Three (3) Hours
\$ 8.00	Four (4) Hours
\$ 10.00	Five (5) Hours
\$ 12.00	Six (6) Hours
\$ 14.00	Daily

(b) Long-Term Parking

\$ 2.00	One (1) Hour
\$ 4.00	Two (2) Hours
\$ 6.00	Three (3) Hours
\$ 8.00	Four (4) Hours
\$ 10.00	Five (5) Hours
\$ 12.00	Daily Maximum (More than Four (5) hours)
\$ 72.00	Weekly Maximum
\$ 25.00	Air Crews Using Pay Parking

**SECTION 10. GROUND TRANSPORTATION FEES
(NO CHANGE)**

All Airport fees for the operation of Taxis / Shuttles / Vans or other ground transportation for the purpose of dropping off or picking up customers at the airport shall be Fifty Dollars (\$50) per month which equates to Six Hundred Dollars (\$600) per year.

Hotel shuttles/vans will be charged \$100 per year for a windshield sticker as proof of payment.

**SECTION 11: AIRPORT TENANT EMPLOYEE PARKING
(NO CHANGE)**

Airport tenant employees will be charged \$200 each year for parking in the employee parking lot at the airport.

SECTION 12. CONFERENCE ROOM RENTAL FEES
(NO CHANGE)

The Airport's Conference Rooms may be available for rent on an hourly basis. The room rental rates are as follows:

- \$40.00 per hour for the 2nd Floor Conference Room at the Airport Terminal
- \$20.00 per hour for the 1st Floor Conference Rooms at the Airport Terminal
- A fifty percent (50%) discount for Airport tenants.

This resolution shall become effective JANUARY 1, 2019 with special provisions under Section 9 of this Resolution.

Passed and adopted this 26th day of September, 2018.

ATTEST:

Kelly Matalka
Kelly Matalka, City Clerk

APPROVED:

Shaun Sipma
Shaun Sipma, Mayor